

Announcements. Next Board Meeting will take place on July 16, 2024.

Adjournment. It was moved by Thomas Coon to adjourn the meeting on June 18, 2024 of the Coleman Area Library Board of Trustees at 7:38 PM. Seconded by: Maureen Middleton. All yes, motion carried.

Respectfully submitted, Amy Comber Gross, Assistant Library Director

Assistant Director Report for June 2024 Library board meeting

Events and Programs:

1. The Summer Reading Program (SRP) "Adventure Begins at Your Library" started successfully. We have fun and educational programs each week in June and July. We are very grateful for the generous support from local businesses again this year.

Attendance at events thus far = 181

- a. Storytime June 4 = 32 kids, 10 adults = 42
- b. Wow Wednesday VR = 2 kids, 2 adults = 4
- c. Lava Lamps craft = 10 kids, 2 teens, 7 adults = 19
- d. Adventures in STEM (Delta Kids PBS) = 22 kids, 9 adults = 31
- e. Explorers of the Sea (MCFTA) = 13 kids, 8 adults = 21
- f. Sparks students = 24 kids, 5 adults = 29
- g. Stuffie Sleepover Safari = 7 kids, 1 teen, 6 adults = 14
- h. Walk-in Father's Day Craft = 13 kids, 1 teen, 7 adults = 21

Staff news:

1. Ashlynn completed the library's inventory project. This was a huge undertaking and we are grateful to her for accurately inventorying and correcting any misplaced books.
2. Amy recently completed Library of Michigan's "New Director Course." This includes 11 hours of online training. It must be completed within the first year of being appointed as a new director to maintain eligibility for State Aid. Having previously completed the Library of Michigan Level 3 Certification, Amy is now up to date on all requirements.

Building Maintenance and Grounds:

1. The library was closed the day of the annual Coleman RodBender's Car Show.
2. The library's two water meters were replaced in May 2024
3. CSD-1 inspection for the boiler was done on May 30, 2024 but we are waiting on Lewis Bros for follow-up testing.
4. DeMar Electric checked the chandelier light that has burned out above the front desk and has ordered a new ballast to repair the light.

Finances, Grants & Donations:

1. The Library received a generous donation from Midland resident Bill Vignoe of a 3D Printer and filament for the MakerSpace. He will teach an introductory course on June 22.
2. We have submitted a request to MMLC for reimbursement and disbursement of the 16(4) Trust funds in the amount of \$10,471.95. They will issue checks in July.
3. Dollar General Grant: We were awarded \$1200 from Dollar General to use for SRP.
4. Michigan Humanities Grant: Awarded \$2500 for "Bridging Michigan" grant for SRP.
5. Delinquent tax was received from the City of Coleman in the amount of \$1769.09 and from Geneva Township in the amount of 3607.42. Delinquent tax has not yet been received from Warren Townships.
6. Cash donations were received from the Coleman VFW for \$100 and for the Galgoci Memorial for \$500.
7. The audit was completed in May 2024. A draft was presented to the board.